

**\*ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018-19**

Under Rule 8 of the Public Procurement Rules 2004)

**Name of the Procuring Agency: Employees' Old-Age Benefits Institution (EOBI)**

(Rupees in millions)

1	2	3	4	5	6	7	8	9	10
Sr. No.	Name of Procurement (Description)	Allocation / Estimated Cost	Procurement Procedures / Process**	Procurement Methods***	Tentative Date of Procurement Notice Publication	Tentative Date of Award of Contract	Tentative Delivery Schedule	Tentative Date of Completion	Benefits Likely to Attain
<b>A</b>	<b>Furniture &amp; Fixtures</b>	<b>30.000</b>	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
1	Officers Chairs (Revolving)								
2	Officers Tables (with Side Racks)								
3	Revolving Chairs for others staff								
4	Tables for other staff								
5	Visitors Chairs								
6	Visitors Benches (Three seaters)								
7	Almirahs (Steel)								
8	Almirahs (Wooden)								
9	Computers Tables								
10	Sofa Sets								
11	File racks (Steel)								
<b>B</b>	<b>Machinery &amp; Equipments</b>	<b>13.500</b>							
1	Photocopiers	2.000	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement
2	Generators	2.000	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement
3	Telephone sets/ Intercoms/ Fax Machine/Time & Attendance Machine	1.300	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement
4	Split Type ACs	6.600	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement
5	Room Coolers	0.200	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement
6	Water Coolers	0.200	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement
7	CCTV Camera	1.000	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement
8	Other Equipments	0.200	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement

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<b>C</b>	<b>I.T Equipments</b>	<b>201.580</b>							
	<b>C-1 Hardware</b>	<b>61.780</b>							
1	Laser Printer for Head Office & Regions (Multi Users)	1.600	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement
2	Laser Printer for Head Office & Regions (Single Users)	1.400	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement
3	Computers for Head Office & Regions	11.310	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement
4	LEDs for Head Office & Regions	0.770	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement
5	Misc. Hardware, Server & Network Peripherals	1.000	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement
6	UPS 20, 10 & 6 KVA for HO, B&Cs and Regions	25.000	Single Stage Two Envelopes	Tender	Jul' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
7	Laptops for Head Office, B&Cs and Regions	11.700	Single Stage Two Envelopes	Tender	Sept' 2018	Oct-18	Nov-18	Nov-18	Performance Enhancement
8	Video Conferencing Equipments for Head office, OPs & B&Cs	4.000	Single Stage Two Envelopes	Tender	Oct-18	Nov-18	Dec-18	Dec-18	Performance Enhancement
9	Replacement of existing production hardware for Head Office Karachi & DR Site Lahore, . Maintenance & Support Existing Data Center Hardware, Blade Servers, Compellent, Brocate Switch and Chasis. (Warranty of the existing hardware was expired on August 2017) Maintenance & Support Existing DR-Site Hardware, Dell Power-Edge R-720 Servers, Compellent, Brocate Switches. (Warranty of the existing hardware was expired on December 2017)	5.000	Single Stage Two Envelopes	Tender	2nd Quarter (2018-19)	2nd Quarter (2018-19)	2nd Quarter (2018-19)	2nd Quarter (2018-19)	Performance Enhancement
	<b>C-2 Software</b>	<b>59.200</b>							
1	Purchase / Renewal of Software for Tape Drive Library (LTO-6)	0.200	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
2	Firewall, Router & IPS for Primary Site Karachi & DR-Site, Lahore.	5.000	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
3	Maintenance & Development of Urdu & English Website	2.000	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement

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4	Software Enhancement (Merger of FS. CBA & SBA)	50.000	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
5	License Software for MS Office, Window and Anti virus	2.000	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
<b>C-3 Services</b>		<b>80.600</b>							
1	Maintenance contract with parts & Support of Data Centre Network Equipments (Firewall and IPS Equipment for Head Office) (1 year from April, 2018 to March, 2019)	1.500	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
2	Maintenance contract with parts & Support of Data Centre Server Power Edge-2950 & Network Services for Head Office. (1 year from May, 2017 to April, 2018)	1.500	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
3	Maintenance & Support Existing Data Center Hardware, Blade Servers, Compellent, Brocate Switch and Chasis. (Warranty of the existing hardware was expired on August 2017.)	-	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
4	Maintenance & Support Existing DR-Site Hardware, Dell Power-Edge R-720 Servers, Compellent, Brocate Switches. (Warranty of the existing hardware was expired on December 2017)	-	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
5	DR Site Co Location Lahore. One Year Recurring cost @ Rs. 222,167 per month to be paid to Multinet (Pvt.) Ltd. (5 Years from February, 2017 to January, 2022)	2.700	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
6	Maintenance & Support other than Data Center Equipment	4.300	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
7	WAN Links for Regional, HO, DR-Site and shifting of WAN Link	8.000	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
8	Maintenance & Support Web Application EOBI, Facilitation System SBA & CBA	13.000	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
9	External IT Audit	3.000	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
10	Computer Stationery, Paper, CDs & other Miscellaneous expenses.	3.000	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement

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11	EOBI official web-site hosting	0.100	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
12	Internet Charges	1.500	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
13	Acquiring Cloud Computing Services. (Management has decided to acquire the cloud computing services for EOBI due to warranty of existing hardware going to expire on December 2017.)	-	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
14	Hiring Technical Human Resource for IT	12.000	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
15	Contribution Collection Automation	30.000	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
<b>D</b>	<b>Office Stationery</b>	<b>19.000</b>	Single Stage Two Envelopes	Tender	July' 2018	Aug' 2018	Sept' 2018	Sept' 2018	Performance Enhancement
<b>E</b>	<b>Other Services</b>	<b>147.580</b>							
1	Repair & Maintenance of Office Building & Assets	5.500	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
2	Operation & Maintenance of ACs and Generators	4.400	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
3	Operation & Maintenance of lifts	1.600	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
4	Janitorial & Cleaning Services	3.600	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
5	Security Services	21.800	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
6	Services for Brokerage for Equity transactions	7.000	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
7	Services for Supply of Mineral Water	4.000	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
8	Services for Supply of Uniforms	2.000	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
9	Services for Supply of Air Tickets	10.000	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	

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10	Group Insurance Premium of employees	2.000	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
11	Local Training	14.000	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
12	Office Rent	21.500	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
13	Advertisement & Publicity	15.180	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
14	Courier Services	6.000	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
15	Purchase of Fuel (Vehicle & Generators)	18.000	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
16	Repair & Maintenance of Office vehicles	6.000	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement
17	Insurance of Office Vehicles	5.000	Single Stage Two Envelopes	Tender	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	1st Quarter (2018-19)	Performance Enhancement

\* The Annual Procurement Plan shall be prepared on the basis of available resources.

\*\* Procurement Procedures means, Single Stage One Envelop/Single Stage Two Envelopes/Two Stage Two Envelop (Rule 38).

\*\*\* Procurement Methods means, Petty Purchases/Quotations (Single/Three)/Tender/Direct Contracting/Negotiated Tendering (Rule 59).