

**EMPLOYEES' OLD-AGE BENEFITS INSTITUTION  
HEAD OFFICE, G.P.O. BUILDING,  
I.I. CHUNDRIGAR ROAD, KARACHI.**

**TENDER NOTICE  
SUPPLY OF OFFICE STATIONARY**

1- Sealed bids are invited from well reputed and financially sound suppliers of office stationery registered with the Sales Tax/Income Tax Departments. Tender document of stationary items can be obtained from the undersigned on any working day from 09:00 a.m. to 12:00 Noon.

**GENERAL INFORMATION**

Sales Tax Registration number	
Income Tax Registration number	
Total bid amount (Incl. all taxes)	
Date of submission of bid	

- Items quoted for should be available in ex-stock
- Sealed bids duly completed will be accepted till 11:00 a.m. on 06-01-2011 and will be opened on the same day at 11:30 noon in the presence of the bidders who may wish to be present.
- Prices should have to be quoted for all items.
- Quality of every item should be according to the specimen.
- Tenders will be awarded to the aggregate lowest bidder.
- Incomplete bids will not be entertained.
- Taxes will be deducted from the bill of the suppliers as per rule.
- Items must be delivered within 10 days after issuance of purchase order.

(MUHAMMAD JAMIL)  
Director (GAD)  
GENERAL ADMINISTRATION DEPARTMENT  
EOBI, HEAD OFFICE, G. P. O. BUILDING,  
I.I. CHUNDRIGAR ROAD, KARACHI.  
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