



Employees' Old-Age Benefits Institution
190/1/B, Block-2, PECHS, Karachi.
Tel: +92 21 34328050-59
Website: www.eobi.gov.pk

The Employees' Old-Age Benefits Institution, invites sealed bids from well reputed, experienced and financially sound firms / Contractors, registered with FBR, Sale Tax & SBR etc. (the bidder must attached copy of their registration certificate along with the request for tender) for the work of **Janitorial Services** at EOBI Head Office Karachi.

2. Procedures of open competitive bidding-Single stage one envelope as per rule No.36 (a) PPRA rule-2004.

3. A complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application from the Director (GAD) office upon payment of a non-refundable fee of **Rs. 1500/- (Rupees fifteen hundred only)** in shape of pay order from the schedule Bank of Pakistan in favor of Employee's Old Age Benefits Institution alongwith Company profile and following document;

- i. List of works in hand & works completed with cost
- ii. Completion certificates from clients,
- iii. Bank certificates,
- iv. EOBI Registration, list of equipment, list of technical staff,
- v. Affidavit that company has never been involved in any arbitration/ litigation etc.

4. All bids must be accompanied by a Bid Security in the amount of equal to 5% of bid amount in shape of pay order/Demand draft from the schedule Bank of Pakistan in favor of Employees' Old Age Benefits Institution and must be delivered to office of Director (General Administration Department) EOBI Head Office, lower Ground Floor, Plot No 190/ 1/B, Block-2, PECHS, Karachi at or before 1130 hours, on 28-12-2021 Bids will be opened in the Board Room, 8th Floor at 1230 hours on the same day in the presence of tender opening committee and bidders' representatives who choose to attend.

4. EOBI reserves the right to accept or reject any or all tender or tenders as per rule 33(1) of PPRA Rules 2004.

Director
General Administration Department
Phone: 021-34328020, 021-34328049