



EMPLOYEES' OLD-AGE BENEFITS INSTITUTION

Ministry of Overseas Pakistanis & Human Resource Development
Government of Pakistan

Head Office: EOBI House 190/1/B, Block-2, P.E.C.H.S. Karachi
Phone PABX: 021-34328050-56, Website: www.eobi.gov.pk
Free Helpline: 08000-3624

TENDER NOTICE

PROCUREMENT OF SERVICES OF A FIRM FOR EOBI REGISTRATION CARD PRINTING & LAMINATION

Employees' Old-Age Benefits Institution (EOBI) invites sealed Bids from eligible and reputable firms for EOBI Registration Card printing services through skilled personnel for a period of 2 years. Bidding will be conducted under National Competitive Bidding pursuant to 36(b) of PPRA Rules 2004 'Single Stage Two Envelope Procedure' and is open to all eligible bidders as detailed in the PPRA Rules 2004 that meet the following minimum eligibility criteria:

1. Registered with Income Tax, Sales Tax, EOBI, SESSI & SRB Departments.
2. Should have verifiable proof of relevant experience of at least two years of providing similar services.

EOBI Registration Cards are "Paper Cards". Cards once printed are to be 'matt laminated'. Following specifications would help service providers in presenting their proposals/bids:

Printing Process	Offset
Background	Duplex tint background
Lamination	150 micron
Monogram	Invisible monogram (glow under U/V light)
Paper type	120 grms. Water marks
Micro Lettering	Micro Text Line
Main Text	Black or any approved color
Card size	5.5 cm x 8.5 c.m.

EOBI Registration Cards are printed through an elaborate computerized process in which data of newly registered Insured Person is pulled from a central database through a **software application to be developed** by the card printer. The process of card printing is included in the RFP. Technical queries only related to card printing process may be directed to Director (App) Mr. Nadeem Iqbal at nadeem.iqbal@eobi.gov.pk. After passing through this process, cards are subject to a physical quality assurance check. Location wise stacks are then prepared and sealed in envelopes for onward delivery to EOBI Regional Offices through courier. Approximately **20,000 Cards** are expected to be printed in a month. Specimen of EOBI Registration Card is also available along with bid form (Schedule 'B').

Tender Notice is also uploaded for display on the websites <http://www.ppra.org.pk> and <http://www.eobi.gov.pk>. Last date for submitting bids is **18th April, 2017 by 11:00 am**. Bids will be opened on **18th April, 2017 at 11:30 am** in presence of the bidders who wish to be present in the Board Room at 8th floor, EOBI Head Office, Karachi. A complete set of RFP may be purchased by an interested eligible bidder on submission of a written application to the office address given below and upon payment of a non-refundable fee of **Rs. 500/- (Rupees Five Hundred Only)** in shape of pay order from the Scheduled Bank of Pakistan in favour of Employees' Old-Age Benefits Institution from the office of the **Director (General Administration Department) EOBI Head office, Lower Ground Floor, 190/1/B, Block-2, PECHS, Karachi**.

If the bidders require more information, they can contact **Mr. Muhammad Naeem Shaukat, Assistant Director (GA Department) E-mail: naeem.shaukat@eobi.gov.pk, Phone No. 021-34328018**. All proposals must be accompanied with bid security equivalent to **Rs. 50,000/- (Rupees Fifty Thousand Only)** which will be returned after expiry of contract. Bid security (to be enclosed in financial proposal) in the form of bank draft/pay order, drawn in favour of EOBI. Late submitted bids, bids without bid security and conditional bids will be rejected.

The proposals must remain valid for a period of **120 days** after opening of financial bids.

EOBI may reject all bids or proposals at any time prior to the acceptance of bid or proposal according to the provisions under the PPRA Rules 2004.

PPRA 3615

(HAMID ALI KHAN)
DIRECTOR (General Administration Department)
Tel: 021-34328020

مختصہ کے اداروں کے لئے اور مل بنانے کے لئے استعمال کیے آئی ہیں اور ان میں کوئی ضمانت نہیں کریں