

**EMPLOYEES' OLD-AGE BENEFITS INSTITUTION
(General Administration Department)**

Invitation for Bids (IFB)

Ref: HO/GAD/

1. Employees' Old-Age Benefits Institution (EOBI) intends to procure ***maintenance & support services for its network equipment (CISCO) for a period of one year, extendable up to two years subject to satisfactory performance and mutual consent.*** Sealed bids are invited from all eligible Bidders that meet the following **minimum eligibility criteria**:
 - a. Bidder must be an authorized partner for CISCO
 - b. Partner should be in possession of a consistently valid CISCO authorization certificate since, at a minimum, last three (3) consecutive years;
 - c. Bidder should have experience of at least three (3) years in respect of maintenance and support services required by EOBI
 - d. Bidder must have strength of at least five CISCO certified engineers/resources
 - e. Bidder must be registered with Income Tax, Sales Tax Departments, and EOBI
2. Bidding will be conducted under National Competitive Bidding Procedure specified in the Public Procurement Rules 2004 (PPRA 2004) as per ***Rule-36(b), under Single stage-two envelope procedure.*** Technical and financial proposals should be sealed in two separate envelopes with clearly marked as 'TECHNICAL' and "FINANCIAL" along with tender description and name of Bidder.
3. Request for Proposal containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification/rejection of bids, etc. are available for the interested bidders from the address given below on submission of a written application upon payment of a nonrefundable of Rs. 500/- (five hundred only) through Bank Draft/Pay Order drawn in favor of Employees' Old-Age Benefits Institution, Head Office, Karachi.
4. The Bids prepared in accordance with the instructions in the bidding documents and along with bid-security (equivalent to 2% of the contract value), must reach at office of the undersigned on or before **Wednesday, February 10, 2016, 11:00 am**. Technical Bid will be opened same day at **11:30 am**, at Board Room, 8th floor, EOBI Head Office, Nursery Market, PECHS Block 2, Off Shakra-e-Faisal, Karachi. This advertisement is also available on PPRA and EOBI websites at <http://ppra.org.pk> and <http://www.eobi.gov.pk>.

Incharge (GAD)

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