

EMPLOYEES' OLD-AGE BENEFITS INSTITUTION

Ministry of Overseas Pakistanis & Human Resource Development, Government of Pakistan
Head Office (General Administration Department) Karachi

Tender Notice for services as Security Guards

Sealed Tenders are invited from well reputed and financially sound Security Firms preferably having network throughout Pakistan. The services of Security Guards company/contractor is required for EOBI Head Office, Karachi and its Regional Offices located in Sindh & Baluchistan Provinces. The period of contract will be for two years (may be continued for another year on mutually agreed terms and conditions).

The Bids are submitted as per procedure of Single Stage One Envelope Bidding in light of under PPRA Rule 36(a) of Public Procurement Rules 2004. The Bids are evaluated on minimum eligibility criteria first and those who fulfill the criteria, their financial bid will be opened on the same day. Tender will be awarded whose financial bid is lowest among all. The Minimum Eligibility Criteria is described as under:

- i) The bidders must be registered with Authorities (Income Tax, Sales Tax, SRB, EOBI, etc.)
- ii) The bidders must have valid Clearance/Registration Certificate from Ministry of Interior and concerned Provincial Home Departments.
- iii) The bidders should provide documented evidence of completing 3 similar assignments of providing at least 50 Security Guards in any one such an instance.
- iv) The bidders should have minimum 5 (five) years working experience in the Provinces with valid NOC/license from Sindh and Baluchistan Home Departments of providing services of Security Guards preferably to financial or comparable/comptable institutions.
- v) The bidders should possess valid Group Term, Life & Disability Insurance and coverage for Health Facilities for their Security staff from reputed Insurance Company and also be registered with EOBI and relevant authorities.
- vi) The bidders must comply of all prevailing laws/Statutes of Pakistan and not being declared blacklisted for the procurement in any public sector agency/organization in past.
- vii) Last 5 year's bank statements/certificates of the company also to present 5 year's record of the client including the present position of the company.

A complete set of Bidding Documents may be purchased by interested / eligible bidder on submission of a written application with the Company profile along with all documents to the office given below and upon payment of **Rs.2,000/- (nonrefundable)** in the shape of pay order from any scheduled Bank of Pakistan in favour of EOBI from the office of the **Director(GAD) EOBI Head Office**, Lower Ground Floor, 190/1/B, Block-2PECHS, Karachi.

All bids must be accompanied by Bid Security in the amount of equal to 5% of bid amount in the shape of Pay order / Demand draft from any scheduled Bank of Pakistan in favour of **Employees' Old- Age Benefits Institution** and must be delivered to office of **Director(GAD)** EOBI Head Office, Lower Ground, at or before **1100hours**, on 19th April, 2021. The bids will be opened in the Board Room at **1130 hours** on the same day in presence of the bidders/ representatives.

EOBI reserves right to accept or reject any or all tender(s) as per Rule-33 (1) of PPRA Rules 2004.

Incomplete bids will not be entertained. This advertisement is also displayed on EOBI and PPRA websites.

Director(GAD)
General Administration Department EOBI Head Office Karachi
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