



**EMPLOYEES' OLD-AGE BENEFITS INSTITUTION**  
**GA Department, Head Office**  
**Karachi**

**Tender Notice for Software Enhancement, Support & Maintenance Services**

Employees' Old-Age Benefits Institution (EOBI) is an autonomous organization working under the Human Resource Division of the Ministry of Overseas Pakistanis and Human Resources, Government of Pakistan. Since 2009, EOBI has introduced automation of its business processes.

In order to ensure smooth operations, **EOBI invites proposals to procure enhancement, support & maintenance services for its customized business applications for a period of twelve months** (renewable with mutual consent and subject to satisfactory performance) with two onsite software engineers. Bidding will be conducted under Open Competitive Bidding pursuant to Rule 36(b) "Single stage two envelope procedure" as per Public Procurement Rules 2004 and is open to all bidders as defined in the PPR-2004 that meet the following minimum eligibility/qualification criteria:

- ✓ The bidder should be a technology firm ;
- ✓ The bidder should have extensive knowledge & experience of design, development, maintenance, and support of customized business applications,
- ✓ The bidder must have verifiable proof of providing support & maintenance services to at least seven (7) organizations during the last three years with at least one project having an annual value of at least Rs.10 million;
- ✓ The bidder must be registered with FBR/Sales Tax & EOBI;
- ✓ The bidder should not be blacklisted or involved in any litigation during the last five years.

Detailed evaluation criterion is given in the Request for Proposal (RFP) documents.

Bids should be accompanied with earnest money of no less than 2% of the bid price and should be placed in a separate envelope, marked "BID SECURITY", with the Financial Proposal. Bids found without earnest money shall be instantly rejected at the time of opening of Financial Proposals.

Bid validity period required is 120 days from opening of Financial Bids. Bids submitted without signed **Annex-IV** by authorized nominee of the bidders will be rejected. Bids with material deviation, exception, objection, conditionality or reservation shall be rejected.

Interested bidders may purchase the bidding documents on submission of a written application on company letterhead, upon payment of a non-refundable fee of Rs. 500/-only through Bank Draft/Pay Order drawn at a local commercial bank in favor of EMPLOYEES' OLD-AGE BENEFITS INSTITUTION, HEAD OFFICE, KARACHI. Request For Proposal (RFP) is available with Mirza Owais Ahmed (Director (IT/Admin), IT Department, EOBI Head Office between 9:00 am to 4:00 pm. Proposals must be delivered at the address below on or before 10-Sep-15 at 1200 hours, which will be opened on the same day at 1230 hours in the presence of bidders' representative (who chooses to attend) in the Board Room of EOBI Head Office, 8<sup>th</sup> Floor, Karachi.

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