

EMPLOYEE'S OLD-AGE BENEFITS INSTITUTION

EXPRESSION OF INTEREST FOR TAX CONSULTANCY SERVICES ON

RETAINERSHIP BASIS

Employee's Old-Age Benefits Institution (EOBI) is an Autonomous Body / Corporate Administration under the control of Federal Ministry of Human Resource Development Govt. of Pakistan. Offers are invited from 'Tax Consultant' in order to streamline the matters related to Income Tax, Sales Tax & allied Tax matters on retainer-ship basis. In this regard the following Services would be required to be provided by Tax Consultant.

1. Preparation and e-filing of Monthly and Annual Withholding Tax Statement and Returns as required under various sections of the Income Tax Ordinance, 2001.
2. To obtain Exemption Certificates under various sections which also includes Tax Exemptions Certified under Section 159 and 37 & 37A (for Capital Gain Tax CGT) {to be submitted to National Clearing Company of Pakistan (NCCPL)}
3. To obtain Registration under Sales Tax, 1990, with Sind Revenue Board (SRB), Punjab Revenue Authority (PRA) and Khyber Pakhtunkhawa Revenue Authority (KPRA) as withholding agent.
4. Reply to notices issued from Federal Board of Revenue (FBR), Sind Revenue Board (SRB), Punjab Revenue Authority (PRA) and Khyber Pakhtunkhawa Revenue Authority (KPRA) related to Tax matters.
5. To guide in Calculation of Withholding Taxes, if required.
6. To Appear on behalf of EOBI before the Tax Authorities, if required.
7. Day to Day Advice on Tax Matters

The sealed offers complete in all respects including the retainer-ship charges on monthly basis for above Tax Consultancy Services may be submitted till 11:00 Hours by 11-04-2016 at the following address which would be opened on the same day at 11:30 Hours in the presence of interested bidders.

The Deputy Director (GAD)
GAD Department,
EOBI Head Office,
Basement, EOBI House,
190/1/B, Block-2, PECHS, Nursery Karachi

DEPUTY DIRECTOR
(GAD Department)
Phone # 34328020
Fax # 34328021